

June 19th 2019 Meeting Minutes

This Scheduled Meeting was first called to order by Robert Moncada at 6:02pm at the Ranch House Meeting Room, Calaveras County Fairgrounds.

THOSE IN ATTENDANCE:

FOF President	Robert Moncada		FOF Jr. Livestock Rep	Absent
FOF Vice-President	Rob Miller		CEO Calaveras Fairgrounds	Laurie Giannini
FOF Treasurer	Jerri Mills		Member	David Mills
FOF Secretary	Jennifer Herndon		Member	Sarah Oskey
FOF Director	Karen Harper		Member	
FOF Director	Raelyn Winkler		Member	
FOF Director	Dona Queirolo – Absent		Member	
FOF Director	Firman Brown		Member	
FOF Director	Jeff Hughes		Member	

Dona Queirolo – provided proxy to Robert Moncada via email.

- **READING/APPROVAL OF LAST MEETING MINUTES:** Motion to approve the minutes as read by J.Hughes. 2nd on the motion by R.Miller. All approved.
- **TREASURER'S REPORT:**
 Raffle Account \$60,252.93 / General Fund \$179,399.54 (Bank of Stockton \$123,934.01/Rabo Bank \$55,465.53)
 Working General Fund \$148,442.54
 Scholarship \$7,000 / Memorial Fund \$21,217 / Star Truck \$1,740 / Cattleman's Park Design \$1,000
 E-Script generated \$17.67 Thanks to Angels Food & Sierra Hills Market. / Amazon Smile \$5.00
 Discussion about deductions since last meeting to include all Fair expenses and the completion of MT Hall Heating & Air, Main Entrance Sign and Paving Entrance projects.
- **CORRESPONDENCE:** Received Thank You Cards from 39th DAA and Laurie Giannini.
- **COMMITTEE REPORTS:**
 - Jr. Livestock: L.Giannini reported that the Livestock Auction brought in \$30k more than last year. This year's boosts totaled approx. \$59k. All exhibitors have been paid out successfully.
 - Alcohol/Events: F.Brown reported that despite the bad weather and low attendance, Fair was an overall success. We purchased coffee pots and added hot drinks to the menu. The Ranch House gross numbers were: Thurs-\$2,300 / Fri-\$12k / Sat-\$9k / Sun-\$8k Total Gross-\$61k with an unconfirmed net income of \$28,800. The ipads worked well and all agreed that the usage of paying by credit card was a success. Credit card tips were approx. \$200. Next year we may consider adding ipads to all locations and adding more wifi speed at Ranch House.
 - Whiskerino: R.Moncada said that Isabel is still working on the date and confirming with the band.
 - Ranch House Meeting Room: L.Giannini reported that it was used a lot during Fair for meetings and interviews. It continues to be rented out often.
 - Membership: J.Herndon requested that J.Mills export a list of the current 2019 members w/emails
 - Pot O'Gold Raffle: R.Miller reported the net income of \$7,446 (tickets sold were: Thurs-\$5,340 / Fri-\$2,275 / Sat-\$3,153 / Sun-\$3,276) Two winners (Matt Stammerjohan and Jim Turner) donated portions of their awards back to Friends of the Fair (J.Herndon to send Thank You Cards).
 - Derby Car: J.Hughes reported that this year's derby was exciting! Our car did very well with Supervisor Ben Stopper as the driver. Gross ticket sales were \$1,270 Net income was \$995 Derby car costs-\$2,500 for an overall loss of <\$1,505>. Discussion about whether or not to obligate to a destruction derby car for next year or simply build a promotional car. Jimbo Fryer will agree to building the car either way for \$2,000. J.Hughes urged the need for a committee to help with ticket sales. J.Herndon agreed to join that committee. Discussion about how much attention this car provides during parades. R.Miller made a motion to obligate to another year of a destruction

derby car and raffle system. 2nd on the motion by R.Winkler. 8-Yay's / F.Brown-Nay J.Herndon will send out Thank You card to Grady Hughes for his involvement with running this year's Pit Crew.

- Audit Committee: Motion to accept the Audit Committee's Preliminary Findings dated 11/28/18 as the Final Audit by J.Hughes. 2nd on the motion by F.Brown. All approved.
- 1924 Star Truck – F.Brown reported that repairs have been completed (window replacement) and the Truck has been entered in this year's Concourse event at Ironstone. Discussion about the Arnold Independence Day Parade.
- Cattleman's Park – R.Miller reported that the Rendering is complete and we are ready for promotional efforts. The grading could start soon. He will be getting a final set of plans to submit for engineering. He will be asking for a vote via email to approve the engineering expense(s).
- CEO Laurie Giannini -
 - This was a very difficult Fair but Thank You to all involved and appreciation for all cooperation.
 - Everything worked out despite the weather. All activities were kept on site once the locations were moved around.
 - Attendance was 19k (down half from year's prior).
 - Event insurance covers revenue only (Attendance, Carnival & Parking). It is compared to a 3-year average and has a 20% deductible.
 - Request for unexpected expenses during Fair (Carson Hill Rock / Sewer line repair / Tent for Main Stage) for a total of \$16,582.80. J.Herndon made a motion to pay these expenses. 2nd on the motion by F.Brown. All Approved
 - Allocated \$1million from the County for the Butte Fire Settlement to be used for sewer replacement. One option is to join the City of Angels sewer system. The cost is \$500k in fees with a monthly service fee of \$12,500. This does not include any pipeline work.
- Budget Committee – J.Hughes reported that they are working on a budget.
- **UNFINISHED BUSINESS** - None
- **NEW BUSINESS:**
 - Storage Shed – We have been approved for a location behind the Ranch House for a 30x40 shed for storage. F.Brown is working on bids from 5 different vendors. Approx costs are coming in at \$20k-\$40k not including the slab or electricity. J.Hughes made a motion to move forward with the planning and budgeting process. 2nd on the motion by R.Winker. All approved.
 - Nominating Committee – R.Winkler reported that the Nominating Committee is recommending Sarah Oskey as an additional Board Member. Once the candidate left the room there was discussion about previous experience and past recommendations. All agreed to accept the recommendation. This will make a 10-Member Board, so President R.Moncada will not vote on future matters (unless necessary to break a tie)
 - Accounting Practices – J.Mills would like to implement the following practices:
 - For individuals making deposits – have a backup form of documentation (ie: receipt book or email) that itemizes a breakdown of the deposit.
 - Two people should sign verifying the deposit totals.
 - Any cash overages should be deposited. Discussion about how this is being handled since last discussed and usage of this money for the upcoming Thank You Party. All agreed that the money should be deposited.
- **NEXT SCHEDULED BOARD MEETING:** August 21st @ 6:00pm at the Ranch House Meeting Room.

There being no further business, Robert Moncada adjourned the meeting at 8:23pm.

Respectfully submitted by J. Herndon.